
Incident Reporting Instructions – Breakdown/Failure Report

Breakdown/Failure Report (BSS/LCR-525, formerly “Mechanical Accident Report”)

A printable version of this form is downloadable from "Forms & Publications" under "Quick Links" on the home page or directly from [Breakdown/Failure Report](#). Comments and descriptions follow:

Report Name – The Carnival-Amusement Administrative Rules use both the terms “Major Breakdown” and “Mechanical Failure” (PA 225 of 1966 408.806 and 408.844). The report name is changed to combine the terms and prevent structural, electrical and control system failures from being excluded. Emphasizing this use is the term “Unscheduled Cessation” which is referenced in the instructions and defined in ASTM F 747 - 97.

Report What and When? – Within 24 hours of the occurrence, report all “major breakdowns” (ref. PA 225 of 1966 R 408.806 Rule 6) and “unscheduled cessations” (ref. ASTM F 747 - 97). Submit written report within 7 days. Reference: PA 225 of 1966 R 408.843 Rule 43(3) and 408.844 Rule 44.

“Major Breakdown” – In PA 225 of 1966 408.706 Rule 6, “Major Breakdown means a stoppage of operation from whatever cause resulting in damage, failure or breakage of a structural or stress bearing part of the ride”.

“Unscheduled Cessation” – ASTM F 747 - 97 uses the term “unscheduled cessation” which it defines as “a rare, unusual, or irregular stopping of an amusement ride operation, intentional or otherwise, that is considered abnormal or potentially hazardous in nature, or both, due to its cause, method, or result”.